

## **PTO Meeting Minutes September 12, 2017**

**Attendance:** Sandy Hartenstein, Agata Zalupski,, Alan Geraldi, Lorielle Peterson, Brandi Nelson, Carina VanPelt, Flower Aston, Leona Kelly, Rocio Tavera, Mary Martinez, Jodi Bright, Lindsey Bluhm, Jacky Lopez, Danielle Steiner

**Leona Kelly, PTO President, called the meeting to order at 8:05 am. Carina Van Pelt, Principle, asked if we could pray the “Back to School Novena” for our prayer. The Back to School Novena Prayer Card was distributed and the prayer was said by all in attendance.**

**Mission Statement** – The mission statement was read.

**Introductions** – We went around the table and introduced ourselves and what was our tie to the school.

**Approval of the Minutes** – The minutes of the last PTO meeting on May 9, 2017 were approved.

**Principle’s Report** – Carina VanPelt reported that:

- The school year started with 157 students. On September 11<sup>th</sup> two more students toured the school and enrolled. The enrollment is 159.
- The Title One Testing Coordinator teacher that was hired quit prior to the start of the school year. Brittany Thompson who was the computer teacher is a certified teacher and will be taking the Title One position. Mary Lund, Business Manager, will be taking over the position of Computer Teacher. These are temporary changes and Carina will be looking to hire into the position.
- Marketing – Vanessa Prarie has been hired to work on marketing. One of the goals is to have something in the press regarding the school monthly. The Heros Lunch on September 11<sup>th</sup> was in the paper and on the news.
- Vanessa Prarie and Carina are working on creating Spirit Wear. It will be tee shirts and sweat shirts that will have the school logo on the front and the GREAT acronym on the back. These shirts can be ordered to wear but they are not in place of the uniform. A web site will be created for ordering shirts/sweatshirts. Discussion occurred about maybe having a Spirit Day where the students could wear their spirit wear or maybe having it during Catholic Schools Week instead of wearing sports jerseys. Carina will look into this.
- The 6<sup>th</sup> grade retreat is today.
- Holy Rosary Endowment Dinner was September 5<sup>th</sup>. There are still many alumni who have a connection with Holy Rosary School. One example is a 90 year old gentleman who is still involved.

- **Snack Feedback** – Carina has gotten a significant number of emails regarding the snack policy. Many parents have voiced that the school should not deem what type of snack is appropriate (Healthy vs. Unhealthy). Currently the policy on what can be brought as snacks is teacher specific. Some discussion regarding this occurred.

**Treasurer's Report** - Jodi Bright had nothing to report. She will get together with Marie Tracy to review PTO budget. See Activities Budget.

**Restaurant Fundraisers/Box Tops Report** – Sandy Hartenstein. See Attached.

### **Old Business**

- **Parish Carnival** – The carnival will be held the first Sunday in August. This year it was on August 6, 2017. The school and church education department bought the game GaGaBall. This was set up and the kids at the carnival had fun playing it. It was not a big money maker. It was difficult to get help setting up and having volunteers at the station all day and evening. Carina was there all day. It was suggested that we revisit if the PTO and School Board want to do this next year. This will be discussed in May, 2018.
- **Registration** – On August 11, 2017 the PTO officers and School Board had a table. The ambassadors program was presented and sign up sheets for PTO activities were available and questions answered. It appeared to go well and many people signed up for activities.
- **Back to School Night** – The PTO officers handed out ice cream bars to kids/parents in the playground after class visits.
- **Welcome/New Parents** – The PTO made banners that said “Welcome Back” along with balloons that were on the fences of Holy Rosary Playground. Cheese Sticks were given as a snack to each child Kindergarten through Sixth Grade on the first day of school. All the new parents were called and invited to the Back to School Night and the first PTO meeting by the PTO officers.

### **New Business**

- **Fun Run (9/30/2017)** - The goal of the fun run is FUN. It is a family day to meet other families
  - Ribbons will be given to all participants completing 1mile walk/5K run (have enough leftover from May)
  - Prizes for all wearing costumes
  - Water tables are staffed (Beginning, Middle, Turn Around point for Runners)
  - There will be a registration table to take on site registrations and money
  - No porta potty. Will use coffee shop or park bathrooms
  - Will start setup at 8 am. Race starts at 9
  - Shirts are being ordered at end of week (Aishee)

- **Auction (11/11/2017) – Mary Lund Chairperson**  
 -Have had 2 planning meetings  
 -A Goggle Document has been created that has a list of Donors. This will be helpful so there isn't overlap of people asking for donations.  
 -Lots of help for this event is needed
- **Activities Budget – See Attached.** The information was reviewed. Jodi will meet with Marie Tracy to clarify information and it will be discussed at the next meeting.

**Closing Prayer was said by the group in attendance.**

The meeting concluded at 8:55 am.

Submitted by Sandy Hartenstein PTO Secretary

## **Holy Rosary School Restaurant Fundraisers 2016-2017**

September	None	
October	Wendy's	\$483.00
November	Pachangas	\$140.00
December	None	
January	MacKenzie River	\$165.75 (still haven't got money)
February	Pizza Pie Café	\$115.35
March	Wendy's	\$432.00
April	Chick Fil A	\$101.70
May	Buffalo Wild Wings	\$132.65
<b>Total</b>		<b>\$1570.45</b>

## 2017 - 2018

September 13	Wendy's
October 10	Pachangas
November	? Panera
December	None
January 15	MacKenzie River

### Box Tops for Education

<b>2016 - 2017</b>	<b>\$535.40</b>
<b>2017-2018</b>	<b>\$126.60 (as of 9/10/17)</b>

**First contest goes until October 13<sup>th</sup>. Winning class will receive a Pizza Party.**

### Labels for Education

**Had 18,984 Points**

#### **Purchased**

- **2 prepaid Visa Cards \$100/each**                      **18,000 points**
- **2 Basketballs intermediate size**                      **600 points**
- **1 dozen watercolor Paint Trays**                      **300 points**

## Holy Rosary PTO 2017 – 2018 Activities Schedule

<b>Event Name</b>	<b>Date/Time</b>	<b>Place</b>	<b>Chairperson</b>	<b>Why</b>	<b>Proposed Budget Listed is from 2015-16 *</b>	<b>Actual Expenses</b>
Registration	August 11 8 – 4	Holy Rosary	Carina VanPelt			
Back to School Night	August 30 6:30 – 7:30	Holy Rosary School and Hall	Carina Van Pelt	Informational Social Prep for Year	\$50 *	2016 \$43.92 2017 ? (Leona fill in)
Fun Run	September 30 9 am	Snake River Pier	PTO	Fund Raising Social	\$1000 *	2017 \$689.33
Wine Auction	November 11 6 pm	Shilo	Mary Lund	Fund Raising	\$25,000*	
Barnes and Noble Book Fair	December 7	Barnes and Noble	Aishie Lindula	Fund Raising Community Awareness	Needs – stickers and candy	2016 \$0
Christmas Program and Reception	December 20 7pm	Holy Rosary Hall	Mary Lund Brianna Lang	Social	\$25 *	2016 \$107.04
CSW Carnival	January 26 608 pm	Holy Rosary Hall	Jodi Bright	Social Fund Raising	\$250 *	2017 \$234.93
Valentine Breakfast				Social		2017 \$22.31 Art supplies ??? Food
Rummage Sale and Bake Sale (? Bake sale)	May 11 setup May 12 All Day	Christ the King Hall	Angelica Lopez	Fund Raising	\$200 *	2016 \$0
Teacher Appreciation Week	May 7 – 11	Holy Rosary		Recognition Social	\$250 *	2017 \$240 massages ??? Food and art supplies
Parish Carnival	August 6 All Day	Christ the King field		Social Community Awareness		
Parent - Teacher Conferences (food for teachers)	October 26, 27 February 1,2	Holy Rosary		Nourishment		
Teacher Classroom Supplies		Holy Rosary		Prep for Year	2017 -18 \$6,050	

Monthly Restaurant Fundraisers	Varies	Varies	Sandy Hartenstein	Fund Raising Social	Needs – Monthly Label Stickers	
<b>Event Name</b>	<b>Date/Time</b>	<b>Place</b>	<b>Chairperson</b>	<b>Why</b>	<b>Proposed Budget</b>	<b>Actual Expenses</b>
Swimming	Spring (one time?)	IF Aquatic Center		Enrichment Student field trip		2017 \$1592.50
The Art Museum of Eastern Idaho – Art Visit and Classes		The Art Museum of Eastern Idaho		Enrichment Student Field trip		2017 \$415
Museum of Idaho		Museum of Idaho		Enrichment Student Field Trip		2017 \$408
Zoo		IF Zoo		Enrichment Stem Day		2017 \$84
School Subsidy		Holy Rosary		Enrichment?		2016-2017 \$60,000

Other items that need to be done:

- Quarterly Financial Report
- Voting on New Officers (April 2018)
- End of Year Financial Report

### 2017-2018 PTO Officers

President: Leona Kelly [leonakelly@gmail.com](mailto:leonakelly@gmail.com)  
Treasurer: Jodi Bright [jodibright95@gmail.com](mailto:jodibright95@gmail.com)  
Secretary: Sandy Hartenstein [sshart1982@gmail.com](mailto:sshart1982@gmail.com)