

**Holy Rosary School  
PTO Meeting Minutes  
October 10, 2017**

**Attendance:** Leona Kelly, Jacky Lopez, Lorielle Peterson, Sandy Hartenstein, Jodi Bright, Flower Aston, Carina VanPelt, Agata Zalupski, Danielle Steiner

**Leona Kelly, PTO President called the meeting to order at 8:05 am. Leona lead us in the Opening Prayer.**

**Mission Statement** – The mission statement was read by Sandy Hartenstein, PTO secretary.

**Introductions** – We went around the table and introduced ourselves and what was our tie to the school.

**Approval of the Minutes** – The minutes of the last PTO meeting on September 12, 2017 were approved.

**Principle's Report** – Carina VanPelt reported that:

- 160 students
- Brittany Thompson is filling in as the Title One Teacher until December when she will go on maternity leave. Mrs. Kelsch (previous 2<sup>nd</sup> grade teacher) will take over the position in January. It is a 20 hour per week position.
- Leona Kelly has been hired to be the new computer teacher. She is finishing orienting this week and then will take over the position from Mary Lund (who was filling in).
- The 6<sup>th</sup> grade will attend the Dr. Kaboom presentation this Thursday, October 12, 2017. This is sponsored by the PTO for the children to attend. Every grade will have \$100 to use for an enrichment activity.
- The school will have a Consecration Mass to Mary, dedicating the school to Mary. There will be a morning Mass and afternoon Rosary. This is in honor of the 100<sup>th</sup> anniversary of Fatima.
- MAP testing will finish the week of October 9-13.
- Circle of Grace will be taught in the classrooms Monday and Tuesday of next week.
- The fourth grade field trip to Boise to learn about Idaho history will occur next week.
- Student lead conferences will be October 26<sup>th</sup> (day, night) and 27<sup>th</sup> (morning).
- All Saints Day will be November 1. Costumes of Saints can be worn to mass. Uniforms must be worn after mass.

**Treasurer's Report** – Jodi Bright reported:

- Fun Run – preliminary report is net gain of \$412.95. Books are not closed on the event yet.
- Balance of PTO account as of October 10<sup>th</sup> is \$62,669.05
- The approved Activity/Budget was reviewed (see attached).

**Restaurant Fundraisers/Box Top Report** – Sandy Hartenstein reported:

- Wendy's made \$387.00
- Pachangas is tonight
- November – working on Panera
- Received check from MacKenzie River for \$165.75 from last school years fundraiser
- Boxtops – as of October 1<sup>st</sup> we have collected 2033 labels. Contest ends on Friday, October 13. Winner of Pizza Party will be whichever class has most labels (pro weighted for class size)
- Tyson labels – have only received 13 labels. Will give it a few more months and if no significant increase, will drop this program.

**Old Business**

- **Fun Run** – Discussion on if we should have this next year when looking at expenses, time and amount earned. Felt that the Fun Run does foster community and that encouraging people to come regardless if they paid or not was a good thing to do. If we want to have it next year, need to decide to reserve the Snake River Landing spot. Will discuss again next month.
- **Auction Report** – Leona Kelly reported that they have gotten lots of sponsors. Items for the auction must be collected by October 24<sup>th</sup>. Posters should go out soon. If volunteers need hours there are lots of ways to help with poster distribution and other things. Lists are going to be posted in the school.

**New Business**

- **Conferences Meals/Snacks for Staff** – On Thursday October 26 in the afternoon PTO will provide Chili, Sandwiches and Bottled Water for the Staff. On Friday morning October 27 the PTO will provide snack/goody bags for the Staff.
- **Church Christmas Basket Program** – Discussion occurred regarding the Christmas Basket Program. Last year many tags remained with unfulfilled gifts wishes and the school tried to help at the last minute by collecting art supplies and sports balls. Assuming the need will be great this year, we would like to take a proactive stance and collect art supplies and balls as soon as the program starts. Having gift tags to take and posted in the school for school participation was also discussed. Carina will contact Peggy Sharp, Christmas Basket Coordinator, to see if this would help.

**Other** - We will bring the Volunteer Hours book in to the PTO meeting so that people can record their time in the book to help streamline the process. Attending a PTO meeting is volunteer hours.

**Closing Prayer was said by Leona Kelly.**

The meeting concluded at 8:55 am.

Submitted by Sandy Hartenstein PTO Secretary

## Holy Rosary PTO 2017 - 2018 Activities Schedule and Budget

Event Name	Date/Time	Place	Chairperson	Why	Proposed Budget	Actual Expenses	Notes
Registration	August 11 8 - 4	Holy Rosary	Carina VanPelt	Informational	\$0		
Back to School Night	August 30 6:30 - 7:30	Holy Rosary School and Hall	Carina Van Pelt	Informational Social Prep for Year	\$60	\$54.00	Change projected servings From 200 → 150 if Enrollment about the same
Fun Run	September 30 9 am	Snake River Pier	PTO	Fund Raising Social	\$600		
Wine Auction	November 11 6 pm	Shilo	Mary Lund	Fund Raising	\$32,300		Includes software that has To be renewed yearly
Barnes and Noble Book Fair	December 7	Barnes and Noble	Aishie Lindula	Fund Raising Community Awareness	\$50		For labels/candy
Christmas Program and Reception	December 20 7pm	Holy Rosary Hall	Mary Lund Brianna Lang	Social	\$100		Families to provide cookies Increased amount if PTO needs To supplement cookies
CSW Carnival	January 26 608 pm	Holy Rosary Hall	Jodi Bright	Social Fund Raising	\$500		Increased amount to cover Food & prize expense if Unable to get donations
Valentine Breakfast	Deferred this year			Social			Deferred for 2018 due to Proximity of event with Ash Wednesday, Shroven Dinner, Science Fair
Rummage Sale and Bake Sale (? Bake sale)	May 11 setup May 12 All Day	Christ the King Hall	Angelica Lopez	Fund Raising	\$200		Start Up Cash
Teacher Appreciation Week	May 7 - 11	Holy Rosary	Danielle Steiner	Recognition Social	\$200		
Parish Carnival	August 6 All Day	Christ the King field		Social Community Awareness	\$0		Will evaluate participation In May 2018
Parent - Teacher Conferences (food for teachers)	October 26, 27 February 1, 2	Holy Rosary		Nourishment	\$200		
Teacher Classroom Supplies		Holy Rosary		Prep for Year	\$6,050		Increase due to many teachers Changing grades, will decrease To \$400/teacher (from \$500) In 2018-2019
Monthly Restaurant Fundraisers	Varies	Varies	Sandy Hartenstein	Fund Raising Social	\$50		For Labels
Staff Christmas Gifts	December	Holy Rosary	Leona Kelly/Silva Medina	Recognition	\$600		Volunteer has offered to Cover half the cost (\$250) for This year. \$600/28 staff = \$21 per person
Swimming	Spring	IF Aquatic Center		Enrichment Student field trip	\$1500		
The Art Museum of Eastern Idaho - Art Visit and Classes		The Art Museum of Eastern Idaho		Enrichment Student Field trip	\$500		

Museum of Idaho		Museum of Idaho		Enrichment Student Field Trip	\$500		
Enrichment Activity		Variable		Classroom Enrichment	\$900		\$100/class Preschool – 6 <sup>th</sup>
School Subsidy		Holy Rosary		Enrichment	\$80,000		

Other items that need to be done:

- Quarterly Financial Report
- Voting on New Officers (April 2018)
- End of Year Financial Report

### 2017-2018 PTO Officers

President:            Leona Kelly            [leonakelly@gmail.com](mailto:leonakelly@gmail.com)  
 Treasurer:            Jodi Bright            [jodibright95@gmail.com](mailto:jodibright95@gmail.com)  
 Secretary:            Sandy Hartenstein    [sshart1982@gmail.com](mailto:sshart1982@gmail.com)